

XBRL Excel Utility	
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company	<a href="#">General Info</a>
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4	Shareholding Pattern	<a href="#">Shareholding Pattern</a>

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

### 5. Steps for Filing Shareholding Pattern

- I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets:** Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets:** Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.  
Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.
- IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
8. Select data from "Dropdown list" wherever applicable.
9. Adding Notes: Click on "Add Notes" button to add notes

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### General information about company

Scrip code	524202
NSE Symbol	
MSEI Symbol	
ISIN	INE058I01013
Name of the company	LACTOSE (INDIA) LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-09-2020
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)
Whether the listed entity is Public Sector Undertaking (PSU)?	No

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Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No
2	Whether the Listed Entity has issued any Convertible Securities ?	No	No	No	No
3	Whether the Listed Entity has issued any Warrants ?	Yes	Yes	No	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No
5	Whether the Listed Entity has any shares in locked-in?	Yes	Yes	No	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	Yes	Yes		
7	Whether company has equity shares with differential voting rights?	No	No	No	No
8	Whether the listed entity has any significant beneficial owner?	No			

Table 1 - Summary Statement holding of specified securities

Note - Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet

Category (I)	Category of shareholder (II)	Nos. of shareholders (III)	No. of fully paid up equity shares held (IV)	No. of Partly paid-up equity shares held (V)	No. of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (Subtotal of (VII) As a % of (A+B+C2))	Number of Voting Rights held in each class of securities (X)			No. of Shares Underlying Outstanding convertible securities (XI)	No. of Shares Underlying Outstanding Warrants (IX)	No. of Shares Underlying Outstanding convertible securities and No. of Warrants (X) (a)	Shareholding, as a % assuming full conversion of convertible securities, as a percentage of diluted share capital (X)+(XI)+(XII) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)	
								No. of Voting (IX) Rights							Total as a % of (A+B+C2)	No.	As a % of total Shares held (II)	No.		As a % of total Shares held (II)
								Class (X)	Class (X)	Total										
(A)	Promoter & Promoter Group	8	4371424			4371424	42.96	4371424.00	4371424.00	42.96	0	0	42.96	318093	74.78	248338	80.81	4371424		
(B)	Public	3579	5817978			5817978	57.10	5817978.00	5817978.00	57.10			57.10					5817978		
(C)	Non Promoter - Non Public																			
(E1)	Shares underlying GDRs																			
(E2)	Trusts																			
	<b>Total</b>	<b>34778</b>	<b>3028900</b>			<b>3028900</b>	<b>100</b>	<b>3028900.00</b>	<b>3028900.00</b>	<b>100.00</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>318093</b>	<b>30.78</b>	<b>248338</b>	<b>24.08</b>	<b>7218966</b>		

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (II)	No. of fully paid up equity shares held (IV)	No. Of Partly paid up equity shares held (V)	No. Of Shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (III)	Number of Voting Rights held in each class of securities(X)				No. Of Shares Underlying Outstanding convertible securities (X)	No. Of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (X)+(Xi)	Shareholding, as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) [(X)+(X)+(X)] As a % of (A+B+C)	Number of Locked in shares (XII)		Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
								No of Voting DV(Rights)			Total as a % of Total Voting rights					No. (A)	As a % of total Shares held (B)	No. (A)	As a % of total Shares held (B)	
								Class eF X	Class eF Y	Total										
<b>A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group</b>																				
<b>(1) Indian</b>																				
(a)	Individuals/Trusts/Corporate Bodies	7	3793241			3793241	37.23	3793241.00			3793241	37.23	0	0	37.23	3078903	81.12	2649338	69.84	3793241
(b)	Central Government/State Government/Local Government																			
(c)	Financial Institutions/Banks																			
(d)	Non-Financial Institutions	1	578384			578384	5.67	578384.00			578384	5.67	0	0	5.67	60000	10.38	0	0.00	578384
	Sub-Total (A)(1)	8	4371625			4371625	42.90	4371625.00			4371625	42.90	0	0	42.90	3118903	71.76	2649338	60.61	4371625
<b>(2) Foreign</b>																				
(a)	Individuals (Resident/Non-Resident)/ Foreign Corporations																			
(b)	Government																			
(c)	Institutions																			
(d)	Foreign Portfolio Investors																			
(e)	Non-Resident Indian																			
	Sub-Total (A)(2)																			
	<b>Total Shareholding of Promoter and Promoter Group (A)(1)+(A)(2)</b>	8	4371625			4371625	42.90	4371625.00			4371625	42.90	0	0	42.90	3118903	71.76	2649338	60.61	4371625
Details of Shares which remain unclaimed for Promoter & Promoter Group																				
<b>B Table III - Statement showing shareholding pattern of the Public shareholder</b>																				
Note: Kindly show details of shareholders having more than one percentage of total no. of shares. Please refer software manual.																				
<b>(1) Institutions</b>																				
(a)	Mutual Funds																			
(b)	Insurance Companies																			
(c)	Foreign Investment Funds																			
(d)	Central Government/State Government/Local Government																			
(e)	Financial Institutions/Banks	4	77920			77920	0.76	77920.00			77920	0.76			0.76					0
(f)	Non-Financial Institutions																			
(g)	Insurance Companies																			
(h)	Foreign Portfolio Investors																			
(i)	Non-Resident Indian																			
	Sub-Total (B)(1)	4	77920			77920	0.76	77920.00			77920	0.76			0.76					0
(2)	Central Government/State Government/Local Government																			
	Sub-Total (B)(2)																			
<b>(3) Non-Institutions</b>																				
(a)	Individuals (Resident/Non-Resident) holding normal shares	15372	4027250			4027250	39.53	4027250.00			4027250	39.53			39.53					1653903
(b)	Individuals (Resident/Non-Resident) holding normal shares & Depository Receipts holding normal shares, issued in excess of Rs. 2 Lakhs	11	617938			617938	6.06	617938.00			617938	6.06			6.06					617938
(c)	Insurance Companies																			
(d)	Overseas Depositories Holding (ODH) (Debt/Equity)																			
(e)	Non-Resident Indian	183	1094467			1094467	10.74	1094467.00			1094467	10.74			10.74					1077320
	Sub-Total (B)(3)	15766	5799653			5799653	56.33	5799653.00			5799653	56.33			56.33					3447661
	<b>Total Public Shareholding (B)(1)+(B)(2)+(B)(3)</b>	15770	5877570			5877570	57.09	5877570.00			5877570	57.09			57.09					3447661
Details of the shareholders whose names are exempt for Public																				
Details of Shares which remain unclaimed for Public																				
<b>C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder</b>																				
(1)	Individuals (Resident/Non-Resident) holding normal shares																			
(2)	Insurance Companies																			
	<b>Total Nonpromoter- Non Public Shareholding (C)(1)+(C)(2)</b>																			
	<b>Total (A+B+C)</b>	15778	10189000			10189000	100.00	10189000.00			10189000	100.00	0	0	100.00	3118903	30.79	2649338	26.00	7718086
Disclosure of notes on shareholding pattern										Add Notes										
Disclosure of notes in case of promoter holding in dematerialized form is less than 100 percentage										Add Notes										
Disclosure of notes in case of public share holding is less than 25 percentage										Add Notes										
Disclosure of notes on shareholding pattern for company remarks explanatory										Add Notes										